

Approved 05/11/2017

I. At 6:30 pm the meeting was called to order in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Neal Janvrin, Roger Barham, Town Administrator Heidi Carlson and Selectmen's Clerk Jeanne Nygren. All rose for the Pledge of Allegiance.

II. **ANNOUNCEMENTS** read by Selectman Cordes as follows:

1. The Town-wide Spring Yard Sale on Saturday May 13, 2017. The map of participating addresses will be online shortly (Parks & Recreation Facebook page).
2. Spring Bulky Day will be held on Saturday May 20<sup>th</sup> from 8:00 am to 12 noon at the Fremont Highway Shed on Danville Road. This is the same day as the Library Book Sale and the Fremont Garden Club Spring Plant Sale. The Bulky Day flyer is going in the mail tomorrow and was posted on the Town's website and community Facebook page on Tuesday.
3. National Drug Takeback was successful last Saturday, with Fremont collecting two full boxes for destruction. The collection will take place again in the Fall.
4. The Town will sponsor Camp Fremont again this year. Information is available on the homepage of the Town website, or by contacting the Town Offices.
5. The Fremont Cable Committee has been expanded from 3 members to 5, and is also looking for volunteers. This might include work on the next cable renewal franchise, development of policy for FCTV and participation in monthly meetings. Time commitment is approximately 2-3 hours per month. Anyone looking for more information should contact Bruce White.
6. There are open positions on all of the Land Use Boards (Conservation Commission, Planning and Zoning); and some spring training workshops are available so it is a great time to step forward and be able to get some training to start off as well!
7. The State DP-8 Low and Moderate Income tax form was released this week. We have mailed them out to those making a request in past years, and the print form is available at the Town Offices. If you would like one mailed, contact Jeanne or Heidi. They are also available on the Town's website with a direct link and they can be filled out electronically.
8. Memorial Day parade will be held on Sunday, May 28, 2017 at 9:00 am. To participate and help out in this event, please contact Jeanne in the Selectmen's office at 895 2226 x 11 as soon as possible. We are looking for singers and readers for the cemetery ceremonies.
9. The Memorial celebration of the life of Barbara Bassett, former Treasurer, Librarian and Ellis School teacher, will be held on May 7, 2017 at 1:00 pm at the Fremont Public Library.

III. **LIAISON REPORTS**

Barham reported that at the Planning Board meeting on May 3, 2017 the following were discussed:

1. Site Plan Application: Map 1 Lot 12 Chester Road (cell tower)
  - a. Continued at Applicant's request to June 7 2017
2. Subdivision Application: Map 1 Lot 48 (Subdivision into 2 lots)
  - a. Approved with minor conditions

3. Circuit Rider Business
  - a. Regional Impact Development in Raymond (160 Unit Development off Route 102)
  - b. Vacancy on RPC Committee due to Don Marshall resigning
  - c. Governors Forest: Dan Tatem to review Emergency Access Plan. Marty Ferwerda has an appointment with the PB on May 17, 2017.
  - d. Discussion of Zoning change

Cordes and Carlson attended the May 3, 2017 Budget Committee meeting. Cordes reported that Mary Anderson was re-elected Chair and Pat Martel Vice Chair. Kathy Miccile stepped forward at the meeting to volunteer and was appointed by the Committee to the vacant seat, through the March 2018 Town Meeting.

The Committee discussed the school financial statements and how the reports are submitted after auditing. They reviewed the options on the heating system change at Ellis to propane fuel. Also, they reviewed the Town budget update, and information on the basement renovations, the cost and when it will be completed. Their next scheduled meeting will be August 23, 2017 at which time they will be meeting more frequently through the start of the budget season.

#### **IV. APPROVAL OF MINUTES**

After review of the April 27, 2017 meeting minutes, a motion to approve the public minutes as written was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

A motion to approve the two non-public sessions minutes of April 27, 2017 as written was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

#### **V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input-none

7:00 pm Department Heads-none

#### **VI. OLD BUSINESS**

1. In response to the Board's request last week, Carlson provided the following updates on staffing information for 2017:

- New budgeted position for the Parks & Recreation fields has been hired. Tom Ryan began working the seasonal schedule approximately April 1<sup>st</sup> and is working 10-15 hours a week. He is getting the fields in shape and before mowing season gets extremely busy, he is doing equipment maintenance, has completed the security system training and is working with our contracted vendors on completion of some building repairs and replacement/upgrade of the irrigation system sprinkler heads.
- The Safety Complex is maintaining the same position as hired last summer. Mike Malloy works approximately 8-10 hours per week.
- The Town Hall weekly maintenance is the same position as hired last spring. Mike Paradie works approximately 10-12 hours per week and is helping with the moving of the Town Hall as well as doing maintenance and cleaning.
- New in the 2017 budget were additional hours for the Selectmen's Office and a job ad is being put together.

2. Town Hall Basement Weekly Update: Over the past week we have put additional items in storage on the third floor and out in the rear shed. Many of the cabinets are marked for moving to the storage unit, boxes have been requested from KTM, as well as a schedule of when trailer could be brought here.

- The Road Agent crushed down the material in the dumpster on Monday morning to fit additional demo.
- One of the new desks (donated to the Town) was moved last weekend for Jeanne Nygren and her old desk was recycled.
- Additional cleaning and purging continues to take place weekly. The files on the third floor are being organized. Thus, far about 25 years of tax records have been cataloged and filed in the new cabinets.
- Mike Paradie installed the hose bib and removed vines from the C side of the Town Hall. Additional grass seed was planted on the D side of the building and this area has been cleaned from winter leaves and debris.
- Bruce White and Kevin Woods are making plans to schedule Comcast and Access AV to do the work to break down the FCTV studio, moving what can be kept active, and planning how to store the balance.

Steve Tomasz has been contracted to complete the repair work on the front walkway at the Town Hall.

3. 2015-2016 Encumbered Projects Update:

- Town Hall renovations as above. No current billing.
- Bob Henderson is working on the cemetery gate, has promised it installed for Memorial Day. (\$1,574)
- We reserved money for the Safety Complex Well (\$13K+) and Generator work (\$20K). Still pending quotes from two more generator companies (looking at replacements for Complex and Town Hall, and a new install at the Highway Shed).

Set meeting with Young regarding the well installation specifics. Next Wednesday possibly at 615 at the Complex

4. 2017 Projects Update:

- Need to finalize and post ad for Selectmen's Office new part-time staff person
- Highway Department has ordered guardrail work for Copp Drive (\$2,875). Believe it will be scheduled for June timeframe.
- Road Agent met with town Engineer to review North Road scope of work. Planning to bid projects together but will have two paving mobilizations (Whittier/Sandown and North Road)

5. Bulky Day – volunteers are coming forward. The flyer is going out in the mail tomorrow and it says “Fall” Bulky in error. It is the Spring event and it is scheduled for May 20<sup>th</sup>. All three Selectmen are able to participate.

## **VII. NEW BUSINESS**

1. A motion to approve the payroll manifest of \$24,059.34 for the current week dated May 5, 2017 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

A motion to approve the accounts payable manifest for \$524,690.36 for the current week dated May 5, 2017 was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

2. A motion to sign the Intent to Cut for parcel 06-051 owned by Judith and Albert Peterson on North Road was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

3. Selectmen reviewed the folder of incoming correspondence.

4. The Town does not currently have a representative to the SRRDD 53B Solid Waste District. Their next meeting will be held on Wednesday May 17, 2017 in Rye.

5. Dana Wright has approached the Road Agent as being interested in plowing for the Town next winter. He has a truck that is all set up and ready for the Town plows and sander. Wright had approached him over this past winter and we did not have openings, and now that Steve Chase has left to plow for the Town of Chester, there is an opening for a six-wheel plow truck. The Road Agent is recommending engaging him in a two-year contract. His truck has the plow frames and central hydraulics, and just needs to have the rear hydraulics run up to the front of the truck. The Road Agent estimates the conversion expense to be approximately \$1,000.

The Road Agent feels there are not too many people out there with a six-wheeler with the frame setup on the truck ready to go, and would like to contract with Wright for the ensuing two-year plow contract season. The Board requested Carlson to prepare a draft contract for Wright and to have Holmes Jr and he review it so that we could move ahead in making arrangement for the winter season ahead.

6. Abatements processed by the Assessor with recommendations as follows:

a. A motion to approve the abatement for Maria and Jesse Hamel, 24 Abbott Road, Map 01-090 to abate \$24,000 for value listing discrepancies and correct land pricing with a tax reduction of \$729.07 was made by Barham. This was seconded by Janvrin. The vote was unanimous 3-0.

b. Selectmen reviewed an abatement for Mary Anderson Trust, L/O Abbott Road, Map 01-091 where future tax years have been corrected to reflect acreage and value increased slightly. No abatement is recommended by the Assessor. Janvrin moved to accept the Assessor's recommendation and deny the abatement. This was seconded by Barham. The vote was unanimous 3-0.

c. Selectmen reviewed an abatement for Mary Anderson Trust, L/O Abbott Road, Map 01-091.002 where the site size has been adjusted and an adjustment had been applied for the smaller size site. No abatement is recommended by the Assessor. Barham moved to accept the Assessor's recommendation and deny the abatement. This was seconded by Janvrin. The vote was unanimous 3-0.

d. A motion to approve the Land Use Change Tax for Map 02-173.019 where this lot now is less than 10 acres and no longer qualifies for current use thus a tax of \$11,000.00 is to be billed was made by Janvrin. This was seconded by Barham. The vote was unanimous 3-0.

## **VIII. WORKS IN PROGRESS**

1. The Town of Fremont's Special Permit for Mosquito Control has arrived from the New Hampshire Division of Pesticide Control. The permit requires that appropriate Town Officials be notified as to the onset of activities. That notice was received this week.

*Control of larval mosquitoes in stagnant bodies of water will begin on May 5th, 2017. The primary method of control will be a bacterium (BTI) that is a naturally occurring parasite of mosquito larvae. Areas requiring control will be emergent marshes, cattail marshes, red maple swamps, woodland pools, roadside ditches, street and parking lot catch basins, marshes, flooded fields and storm water basins.*

*Special emphasis will be placed upon the control of mosquito species that are known vectors of West Nile Virus and Eastern Equine Encephalitis. Questions should be directed to Entomologist Michael Morrison at 603 231-1271.*

2. Leon Holmes Sr has volunteered to take care of the rut problems on some of the Town Forest trails caused by the equipment relative to the abandoned snowmobile and Police action recently.

3. Carlson reviewed the calendar of meetings and locations for the next few months relative to basement renovations. Additional updates will be done prior to distribution.

At 7:44 pm Janvrin moved to enter into non-public session pursuant to RSA 91-A-3 II (c) to discuss a personnel matter and a tax hardship matter. Cordes seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-Yes; Barham-Yes.

Nygren left the meeting at 7:45 pm. Carlson left the meeting at 7:55 pm to go upstairs and print information for the Board.

At 8:20 pm motion was made by Barham to return to public session. Janvrin seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-Yes; Barham-Yes.

Carlson returned to the meeting at this time.

Motion was made by Cordes to seal the minutes of the second non-public session dealing with a personnel matter. Janvrin seconded and the roll call vote was unanimously approved 3-0; Cordes-yes; Janvrin-Yes; Barham-Yes.

Minutes of the second session (personnel matter) were sealed indefinitely.

With regard to the first session, the Board took no action on a proposed abatement of partial interest on an old tax lien until the full amount of the principal and owner's share of the interest is paid.

With regard to the second session, Selectmen prepared and signed a letter to Richard Butler.

The next regular Board meeting will be a work session, to be held on Thursday May 11, 2017 at 6:30 pm. The meeting will be held at the Town Hall, in the basement meeting room.

With no further business to come before the Board, motion was made by Janvrin to adjourn the meeting at 8:30 pm. Barham seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Jeanne Nygren  
Selectmen's Clerk

Heidi Carlson  
Town Administrator